

Altar Server Instructions for Holy Trinity Parish

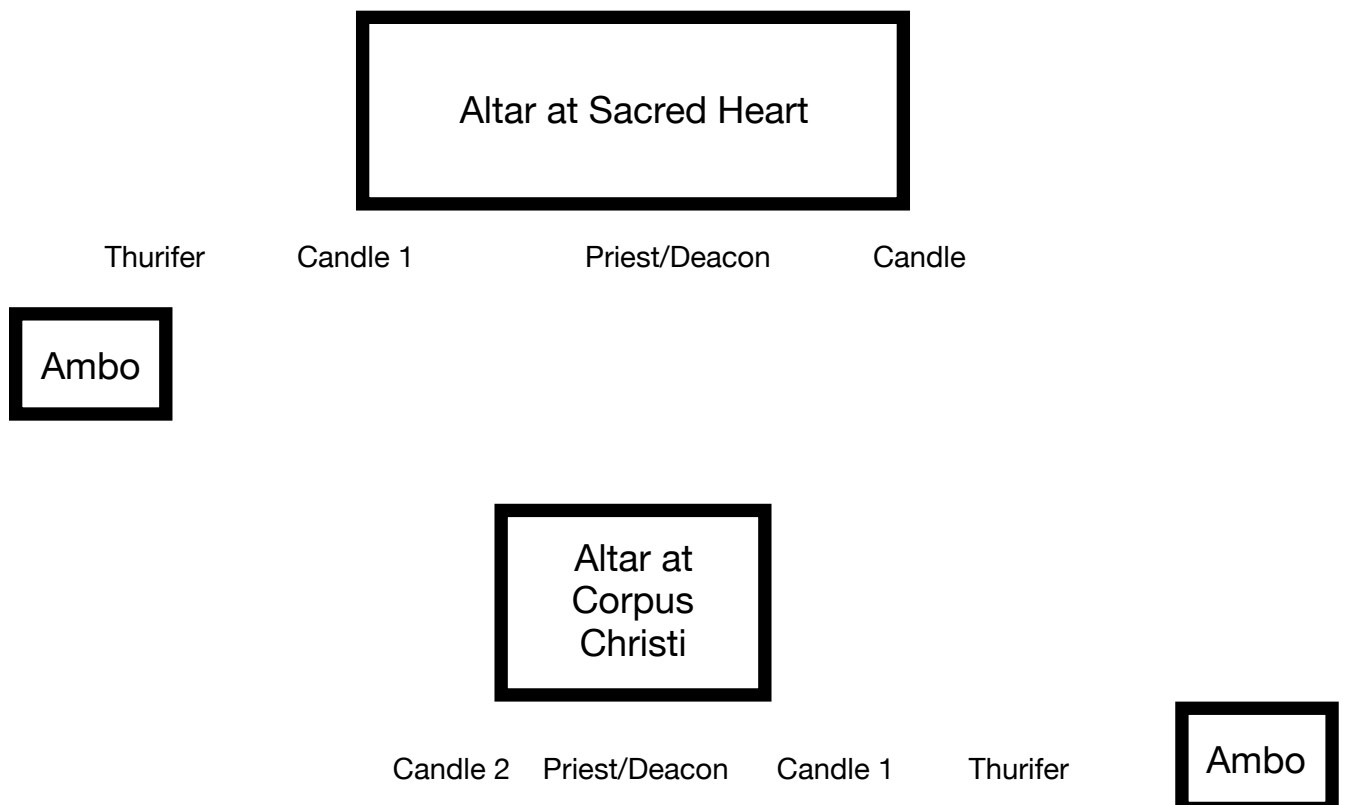
***All directions in relation to the altar are given from the vantage point of the congregation**

Entrance

- Order of procession is: thurifer (if applicable), crucifer, candle bearers
- Upon entering the sanctuary, the thurifer should go to the back right of the altar and stand, waiting for the priest to incense the altar
- Other servers bow and continue immediately to the sacristy **DO NOT STOP AT THE FOOT OF THE ALTAR**

GOSPEL PROCESSION

- During the Second Reading, thurifer and candle bearers should go to the sacristy, retrieve their respective items, and wait
- Thurifer (if applicable) goes to the priest when the Alleluia/Lenten acclamation begins
- Candle bearers follow
- Thurifer goes to the far side of the altar (front left at Sacred Heart, front right at Corpus Christi)
- Candle bearers follow with priest or deacon in the middle.



Offertory

- Candle bearers go with priest or deacon to prepare altar
- Order in which items are brought to the altar is as follows:
 - Corporal and pall
 - Main chalice
 - Other chalices
 - Roman Missal
 - Purificators
- Servers go to front of sanctuary with the priest and receive the gifts
- Servers bring wine and water to priest or deacon
- Thurifer brings incense (if applicable)
- Servers bring water, lavabo bowl, and towel to wash the priest's hands

Eucharistic Prayer

- Following the *Sanctus* (*Holy, holy, holy*), servers go to kneel in front of the altar (Corpus Christi) or at the side of the altar (Sacred Heart)
- **Bells are rung once at the epiclesis (when the priest puts his hands over the gifts, also when the deacon, if there is a deacon, kneels down...be careful of Eucharistic Prayer I...there is a "double" epiclesis, bells are rung on the second one)**
- Bells are rung three times at the elevation of the host and chalice

After Communion

- Water is brought to the priest or deacon to purify vessels
- Everything is cleared off the altar

Recessional

- **Servers go stand in the nave, waiting for the priest (and deacon) to reverence the altar, DO NOT STAND AT THE ALTAR**
- **Order is: thurifer (if applicable), crucifer, candle bearers**
- When the priest (and deacon) genuflect(s) or bow(s), you also genuflect (if not carrying anything) or bow if you are carrying something